

**HARRIS COUNTY WATER CONTROL AND IMPROVEMENT DISTRICT NO. 110  
MINUTES OF MEETING OF BOARD OF DIRECTORS**

**August 16, 2007**

**THE STATE OF TEXAS  
COUNTY OF HARRIS  
HARRIS COUNTY WATER CONTROL AND  
IMPROVEMENT DISTRICT NO. 110**

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The Board of Directors (the "Board") of Harris County Water Control and Improvement District No. 110 (the "District") met in **regular session**, open to the public, at the designated meeting place of the Board in the District on **August 16, 2007**, whereupon the roll was called of the duly constituted officers and members of the Board, to-wit:

James N. Williams	-	President
Jeannie Satterwhite	-	First Vice President
Jerry A. Strickland	-	Second Vice President
Texas H. Stevens	-	Secretary
Tom Dowdy	-	Treasurer/Investment Officer

All members of the Board were present, except Directors Stevens and Satterwhite, thus constituting a quorum.

Also attending the meeting were David Caramanidis, Executive Facilities Coordinator ("EFC") for the Forest Oaks Swim and Racquet Club ("FOSRC"); Art Gerzak, Project Manager for the District; John Davis of Langford Engineering, Inc. ("Langford"), Engineers for the District; Deputy Constables George Beck and Gabriel Moore with Harris County Precinct No. 4; Dan McDonald with Anco-McDonald Waterworks Insurance Services, L.L.C.; Bob Surdahl and Emmett Poindexter, residents of the District; and Joshua J. Kahn of Coats, Rose, Yale, Ryman & Lee, P.C. ("Coats-Rose"), Attorneys for the District.

The meeting was called to order and the following business was conducted.

**HEAR FROM THE PUBLIC**

The Board noted there were no members of the public present who wished to address the Board.

**EXECUTIVE FACILITIES COORDINATOR'S REPORT**

The Board recognized Mr. Caramanidis, who presented the EFC's Report, including, among other items, an update on the current membership of the FOSRC, member complaints, repairs/maintenance items performed in the last month, tennis lessons given by the EFC, and the summer camp.

Mr. Caramanidis discussed the issues with condensation in the fitness center. Mr. Gerzak recommended that powered vents and insulation be installed in the attic of the fitness center in an attempt to alleviate this problem.

Upon motion duly made by Director Strickland, seconded by Director Dowdy, the board voted unanimously to authorize the installation of powered vents and insulation in the attic of the fitness center, in an amount not to exceed \$3,000.00.

Upon motion duly made by Director Dowdy, seconded by Director Strickland, the board voted unanimously to approve the EFC's Report.

#### **Insurance Related to Summer Camp**

The Board recognized Mr. McDonald, who discussed the Board's request for a refund of a portion of the premium of the insurance paid for the summer camp due to the attendance at such camp being lower than anticipated. Mr. McDonald reported that he has been informed by the insurance carrier that no refund will be given. Mr. McDonald also discussed ways to approach obtaining insurance for future summer camps to possibly reduce the District's insurance costs.

#### **PEACE OFFICER'S REPORT**

The Board recognized Mr. Beck, who introduced Gabriel Moore as the new night shift officer for the District.

The Board noted there was no action to be taken on this item.

#### **NOVEMBER BOND ELECTION**

##### **Approve Order Adopting Engineering Report**

In connection with the November 6, 2007 Bond Election, consideration was given to adopting an Order Approving Engineering Report. The Board recognized Mr. Davis, who presented to and reviewed with the Board the revised Engineering Report in connection with the November 6, 2007 bond election. Mr. Davis noted that the proposed authorized bond amount has been increased to \$10,000,000 and includes funding for the water, sewer and drainage facilities to serve the Portrait Homes tract as well as funding for future capital projects and repairs in the District. Mr. Davis noted that the projects that comprise the construction costs as well as the items comprising the non-construction costs are used to determine the amount of the District's bond election.

Upon a motion made by Director Strickland, seconded by Director Dowdy, the Board by unanimous vote approved the Order Adopting Engineering Report.

### **Order Calling Election**

Mr. Kahn then presented an Order Calling Bond Election and stated that the next uniform election date is Tuesday, November 6, 2007. Mr. Kahn noted that early voting in said election will begin on Thursday, October 25, 2007 (the 12th day before the election) and continue on each day that is not a Saturday, Sunday or official state holiday until Friday, November 2, 2007 (the 4th day before the election).

After further discussion, Director Strickland motioned approval of the Order Calling Bond Election. The motion was seconded by Director Dowdy and approved unanimously.

### **Designate Coats, Rose, Yale, Ryman & Lee, P.C. as Agent for November 6, 2007 Election**

The Board next considered appointing Coats, Rose, Yale, Ryman & Lee, P.C. to serve as the District's agent for the November 6, 2007 Bond Election. Mr. Kahn explained that the Texas Election Code requires a political subdivision to have mandatory office hours during the period beginning not later than the 50th day before the date of the election and ending not earlier than the 40th day after election day. Mr. Kahn continued that the Texas Election Code also provides that the political subdivision may appoint another officer or employee to serve as its agent to perform the duties required by the Texas Election Code.

Upon a motion made by Director Strickland, seconded by Director Dowdy, the Board unanimously voted to appoint Coats, Rose, Yale, Ryman & Lee, P.C. to serve as the District's agent for the November 6, 2007 Bond Election.

### **Voting Rights Submission**

Consideration was then given to approving a Voting Rights Submission to the Department of Justice. Mr. Kahn stated the submission requests a statement from the Department of Justice that no one's right to vote in an election was denied or abridged by (i) the November 6, 2007 bond election or (ii) the establishment of the polling place for the election.

Upon a motion made by Director Strickland, seconded by Director Dowdy, the Board by unanimous vote authorized Mr. Kahn to prepare and file with the Department of Justice a Voting Rights Submission.

### **PROJECT MANAGER'S REPORT**

The Board recognized Mr. Gerzak, who presented to and reviewed with the Board the Project Manager's Report.

Mr. Gerzak discussed with the Board the language that will be on the signs posted at the three entrances to the park/lakes. Mr. Gerzak next discussed with the Board the additional items that he would like added to his budget for the fiscal year ending July 31, 2008. The Board noted that they would like to see all of the projects necessary to open the park, including all infrastructure, included in the budget for the fiscal year ending July 31, 2008 and all projects dealing with beautification/landscaping of the parks included in the budget for the fiscal year ending July 31, 2009.

The Board next discussed (i) the purchase of additional minnows for all three of the lakes, and (ii) the installation of "No Fishing" signs at Forest Lake and "Catch-and-Release" signs at Enchanted Lake and Oaks Lake.

Upon motion duly made by Director Satterwhite, seconded by Director Dowdy, the board voted unanimously to (i) approve the Project Manager's Report, (ii) authorize the purchase of additional minnows for all three of the lakes, in an amount not to exceed \$2,000, and (iii) authorize the installation of "No Fishing" signs at Forest Lake and "Catch-and-Release" signs at Enchanted Lake and Oaks Lake.

**ATTORNEY'S REPORT**

The Board recognized Mr. Kahn, who presented the Attorney's Report.

**Resolution Regarding Payment of Park and Recreational Project Expenses**

Consideration was given to approving a Resolution Regarding Payment of Park and Recreational Project Expenses, outlining which District employees could sign checks on which District accounts. The Board noted several changes that needed to be made to such Resolution.

Upon motion made by Director Strickland, seconded by Director Dowdy, the Board voted unanimously to approve the Resolution Regarding Payment of Park and Recreational Project Expenses, as amended.

There being no further business to come before the Board, upon motion duly made and seconded, the meeting was adjourned.

APPROVED THIS September 12, 2007.



*Deborah Stone*

Secretary, Board of Directors