



## **HEAR FROM THE PUBLIC**

The Board recognized Mr. Logan, who inquired as to whether the swim team could use the pool next swim season for a divisional meet (which would bring approximately 1000 swimmers and their parents to the District's pool for one day). Mr. Logan noted that the date has not yet been determined. The Board discussed with Mr. Logan the possibility of the swim team participating in the costs associated with hiring additional security for the event. Mr. Logan stated that he would look into the matter and report back to the Board once additional details about the meet are determined.

The Board next recognized Ruth and Jim Galey (residents of the District at 607 Leaflet Lane) and John Burns (resident of the District at 603 Leaflet Lane), who discussed issues they are having with a joint sewer line serving their homes. Mr. Ammel detailed his analysis of the situation, explaining that the back-up in the line is on the residents side of the meter, however, in an effort to assist with the problem, his company attempted to clear the line resulting in sewer backing up in both homes.

After further discussion regarding this matter, upon a motion by Director Strickland and seconded by Director Stevens, the Board voted unanimously to pay to install a separate sewer line to each home in consideration for each resident releasing the District from liability. The Board also authorized (i) Ms. Divin to engage a plumber to install the separate lines as approved and (ii) the District's operator to install the necessary meters, each subject to the residents signing a release.

The Board next recognized Peter Black, who inquired about large item trash collection. Mr. Black also inquired about the resident who has installed a concrete block wall within the easement at the rear of his property. Mr. Ammel explained that the Encroachment Agreement for such fence has been mailed to the resident with no response. The Board instructed the District's attorney to research the matter and report back to the Board with the District's options regarding such wall.

## **BOOKKEEPER'S REPORT/INVESTMENT REPORT**

The Board next recognized Ms. Jarmon, who submitted to and reviewed with the Board the Bookkeeper's Report and Investment Report, copies of which are attached hereto, and certain invoices for payment by the Board.

Upon motion made by Director Strickland and seconded by Director Dowdy, the Board unanimously voted to (i) approve the Bookkeeper's Report, (ii) approve the Investment Report, as presented, and (iii) to approve the checks presented for payment.

## **PEACE OFFICER'S REPORT**

The Board recognized Sergeant Beck, who discussed the theft of District property from the fitness center and a possible reward for information leading to the arrest and conviction of the person responsible. The Board noted that they are willing to offer up to a \$500.00 reward for information leading to the arrest and conviction resulting from theft of any District property.

## **OPERATOR'S REPORT**

The Board next recognized Mr. Ammel, who presented to the Board the Operator's Report, a copy of which is attached hereto. Mr. Ammel discussed with the Board the rehabilitation of the building at the District's wastewater treatment plant. Mr. Gerczak explained the various options for the rehabilitation of the roof of such building and the estimated costs for each option.

Upon motion made by Director Strickland and seconded by Director Stevens, the Board unanimously voted to approve the Operator's Report.

### **Termination of Water Service**

Consideration was then given to the termination of water service to certain accounts for failure to pay their water bills. At this time, Mr. Ammel presented to the Board a list of proposed terminations. The Board noted that there were no persons present at the meeting to protest their utility bills and/or the termination of water service to their property.

Upon motion made by Director Strickland and seconded by Director Stevens, the Board voted unanimously to authorize termination of water service with the assistance of a peace officer, if necessary, to the accounts listed in the Termination Report, a copy of which is attached hereto.

### **ENGINEERING/DEVELOPMENT REPORT**

The Board recognized Mr. Davis who presented the Engineering/Development Report. Mr. Davis updated the Board on the status of the District's proposed annexation of several tracts into the District.

### **North Harris County Regional Water Authority ("NHCRWA")/Conversion to Surface Water**

Mr. Davis updated the Board on the status of the proposed construction of a surface water transmission line by the NHCRWA along Cypresswood Drive. Mr. Davis recommended that the District install several valves on its 12-inch line along Cypresswood Drive to prevent emergency repairs if the NHCRWA contractors accidentally hit the District's line. Mr. Davis also noted that once the NHCRWA's line is installed, the District will have to convert the District's water system to treatment by chloramines rather than chlorine.

Upon motion made by Director Strickland and seconded by Director Stevens, the Board voted unanimously to authorize the District's engineer to design a chloramine treatment system for the District.

### **Siding /Roof/ Bar Screen For Wastewater Treatment Plant**

Mr. Davis reminded the Board that bids were received on May 2, 2008 for the installation of the automatic bar screen at the wastewater treatment plant with the low bidder being Neil Technical Services, Corp. ("NTS") in the amount of \$312,350.00. Mr. Davis noted that there was no pay estimate to be approved for the project this month, however, the automatic bar screen is scheduled to be delivered in December 2008 and installed in January 2009.

### **Lakes of Cypress Forest and Cypress Forest Lakes**

The Board noted there was no action to be taken on this matter.

### **Cheddar's Restaurant**

Mr. Davis noted that he has received plans from Property Commerce for the proposed Cheddar's Restaurant in the District.

### **Fence for Wastewater Treatment Plant**

No action was taken on this item.

## **CONSTRUCTION PROJECT MANAGER'S REPORT**

The Board recognized Mr. Gerczak, who presented to and reviewed with the Board the Construction Projects Manager's Report. Mr. Gerczak noted that (i) park repairs following Hurricane Ike are substantially complete and (ii) he has started the rehabilitation work on the building at the District's wastewater treatment plant. Mr. Gerczak also discussed the clean-up of the slough between Enchanted Lake and Forest Lake, including cost estimates for such work.

The Board noted that no action is needed in conjunction with the Construction Projects Manager's Report.

## **WATER AND SEWER OPERATIONS MANAGER'S REPORT**

The Board recognized Ms. Divin, who presented the Water and Sewer Operations Manager's Report. Ms. Divin also noted that medical insurance for the District's employees is up for renewal in February 2009 and renewal of the current policy will increase by \$37 per month per employee. Ms. Divin noted that she will work with the District's insurance broker to obtain proposals from other providers.

The Board noted that no action is needed in conjunction with the Water and Sewer Operations Manager's Report.

## **ATTORNEY'S REPORT**

The Board recognized Mr. Kahn, who presented the Attorney's Report.

## **Approve Minutes of Meetings of October 16, 2008, November 6, 2008, November 12, 2008 and November 20, 2008**

Proposed minutes of the meetings held October 16, 2008, November 6, 2008, November 12, 2008 and November 20, 2008, previously distributed to the Board were presented for consideration and approval.

Upon motion made by Director Satterwhite and seconded by Director Dowdy, the Board voted unanimously to approve the minutes from the meetings of October 16, 2008, November 6, 2008 and November 12, 2008, as amended, and the minutes from the meeting of November 20, 2008, as presented.

There being no further business to come before the Board, upon motion duly made and seconded, the meeting was adjourned.

APPROVED THIS \_\_\_\_\_.

  
Secretary, Board of Directors