

**HARRIS COUNTY WATER CONTROL AND IMPROVEMENT DISTRICT NO. 110
MINUTES OF MEETING OF BOARD OF DIRECTORS**

February 21, 2008

**THE STATE OF TEXAS
COUNTY OF HARRIS
HARRIS COUNTY WATER CONTROL AND
IMPROVEMENT DISTRICT NO. 110**

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The Board of Directors (the "Board") of Harris County Water Control and Improvement District No. 110 (the "District") met in **regular session**, open to the public, at the designated meeting place of the Board in the District on **February 21, 2008**, whereupon the roll was called of the duly constituted officers and members of the Board, to-wit:

James N. Williams	-	President
Jeannie Satterwhite	-	First Vice President
Jerry A. Strickland	-	Second Vice President
Texas H. Stevens	-	Secretary
Tom Dowdy	-	Treasurer/Investment Officer

All members of the Board were present, except Director Stevens, thus constituting a quorum.

Also attending the meeting were Lori Rosenbower, Executive Facilities Coordinator for the District; Kay Divin, the District's General Manager; Art Gerczak, Project Manager for the District; John Davis of Langford Engineering, Inc. ("Langford"), Engineers for the District; Deputy Constables George Beck and Gabriel Moore with Harris County Precinct No. 4; Bob Surdahl and Emmett Poindexter, residents of the District; members of the public listed on the attached Attendance Sheet; and Josh J. Kahn of Coats, Rose, Yale, Ryman & Lee, P.C. ("Coats-Rose"), Attorneys for the District.

The meeting was called to order and the following business was conducted.

HEAR FROM PUBLIC

The Board first recognized Tonya Farmer, President of the Lemm Elementary School PTO, who presented to the Board a proposal regarding construction of a walking trail at Lemm Elementary. Ms. Farmer inquired as to whether the District would be willing to participate in the costs of such trail. After further discussion, the Board noted that they would be interested in participating in the costs, however, they were prevented from taking action on this matter because the item was not on the agenda. The Board noted that they were holding a special meeting on February 28, 2008 at 8:30 a.m. and would have an action item on the agenda for such meeting.

The Board then recognized Therese Wilson, who discussed the possibility of the District offering recycling to its residents. Mr. Kahn then presented to and reviewed with the Board two bids (from Republic Waste and Residential Recycling of Texas) for recycling. The Board discussed whether or not to offer recycling and also whether to add the cost for recycling to the water bills or for the District to absorb the cost. The Board also reviewed proposals for the purchase of the recycling bins. After further discussion, upon a

motion by Director Dowdy, seconded by Director Strickland, the Board by unanimous vote (i) approved the contract with Residential Recycling of Texas for recycling, (ii) approved the purchase of recycling bins from Rehrig Pacific Company, and (iii) decided for the District to absorb the cost for recycling rather than having it included as a line item on the water bills.

PEACE OFFICER'S REPORT

The Board recognized Mr. Beck, who presented the Peace Officer's Report. Mr. Beck informed the Board that both persons involved in the vandalism at the District's parks have been arrested thanks to a tip from a local resident. Mr. Beck and the Board then presented a reward check in the amount of \$500.00 to the resident who provided the information leading to the arrests.

AMEND RATE ORDER

The Board deferred action on this agenda item.

PROJECT MANAGER'S REPORT

The Board recognized Mr. Gerczak, who presented to and reviewed with the Board the Project Manager's Report. Mr. Gerczak reported that his crew has started construction on the last water feature on Enchanted Lake.

Maintenance Building

Mr. Gerczak noted that the maintenance building site has been cleared and is ready for construction. Mr. Gerczak then presented to and reviewed with the Board the site plan for such building and noted that drainage will have to be accommodated for on-site per comments from Harris County. Mr. Gerczak continued that once Harris County approves the site plan, an engineer will sign and seal the plans for the building that meet all necessary fire code and ADA requirements, etc. and then Mr. Gerczak will submit such plans to Harris County to acquire the building permit. Mr. Gerczak explained that the revised cost estimate for the maintenance building (including build-out of interior offices for constables and operations staff) is \$264,000. The Board instructed Mr. Gerczak to proceed with obtaining the necessary permits but deferred action on the increased cost estimate to build-out the interior until the Board determines how it is going to proceed with District operations.

Restroom in Park Area

Mr. Gerczak next discussed with the Board the construction of the restroom in the park area. Mr. Gerczak explained that (i) stainless steel fixtures (toilets, urinals and sinks) will cost approximately \$12,500 and (ii) the retaining wall around the restroom will cost approximately \$5,600, which increases the total estimated cost for the restroom to \$75,000.

Upon motion duly made by Director Strickland and seconded by Director Satterwhite, the Board voted unanimously to increase the cost estimate for Job No. 6017 to \$75,000, to include the cost of stainless steel fixtures and a retaining wall around the restroom.

RECREATION REPORT

The Board recognized Ms. Rosenbower, who presented the Recreation Report. Ms. Rosenbower requested that her job title be changed to "Director of Parks and Recreation." Ms. Rosenbower also requested that the District's employees recognize the same holidays as Harris County and that hourly employees that work on paid holidays get paid 2x their hourly rate. Ms. Rosenbower also recommended that the District install ceramic tile in the main meeting area at the District office, at a cost not to exceed \$6,000. Ms. Rosenbower next presented to the Board a list of pool repairs and other items that are necessary to bring the District's pool up to code. Ms. Rosenbower presented written bids from three pool contractors with Hancock Pools being the low bidder. Ms. Rosenbower also presented the Board with written bids for necessary repairs to the sprinkler system around the District's office.

Upon motion duly made by Director Strickland and seconded by Director Satterwhite, the Board voted unanimously to (i) approve the Recreation Report, (ii) approve the change in job title for Ms. Rosenbower to "Director of Parks and Recreation", (iii) have the District's employees recognize the same holidays as Harris County and to approve payment to hourly employees that work on paid holidays at 2x their hourly rate, (iv) approve the installation of ceramic tile in the main meeting area at the District office, at a cost not to exceed \$6,000, (v) approve pool repairs and other items necessary to bring the District's pool up to code, at a cost not to exceed \$40,000, and (vi) approve the necessary repairs to the sprinkler system around the District's office, at a cost not to exceed \$13,000.

There being no further business to come before the Board, upon motion duly made and seconded, the meeting was adjourned.

APPROVED THIS _____.

Secretary, Board of Directors