

**HARRIS COUNTY WATER CONTROL AND IMPROVEMENT DISTRICT NO. 110
MINUTES OF MEETING OF BOARD OF DIRECTORS**

JUNE 19, 2008

THE STATE OF TEXAS	§
COUNTY OF HARRIS	§
HARRIS COUNTY WATER CONTROL AND	§
IMPROVEMENT DISTRICT NO. 110	§

The Board of Directors (the "Board") of Harris County Water Control and Improvement District No. 110 (the "District") met in **regular session**, open to the public, at the designated meeting place of the Board in the District on **June 19, 2008**, whereupon the roll was called of the duly constituted officers and members of the Board, to-wit:

James N. Williams	-	President
Jeannie Satterwhite	-	First Vice President
Jerry A. Strickland	-	Second Vice President
Texas H. Stevens	-	Secretary
Tom Dowdy	-	Treasurer/Investment Officer

All members of the Board were present, except Director Williams, thus constituting a quorum.

Also attending the meeting were Lori Rosenbower, Parks and Recreation Manager for the District; Kay Divin, the District's Water and Sewer Operations Manager; Art Gerczak, Construction Projects Manager for the District; John Davis of Langford Engineering, Inc. ("Langford"), Engineers for the District; Deputy Constables George Beck and Dianne Hill with Harris County Precinct No. 4; Bob Sordahl and Emmet Poindexter, residents of the District; and Josh J. Kahn of Coats, Rose, Yale, Ryman & Lee, P.C. ("Coats-Rose"), Attorneys for the District.

The meeting was called to order and the following business was conducted.

HEAR FROM PUBLIC

The Board noted that there were no members of the public who wished to address the Board.

WATER AND SEWER OPERATIONS MANAGER'S REPORT

The Board recognized Ms. Divin, who presented to and reviewed with the Board a bid from the District's Operator, EDP, for the extension of approximately 400-feet of water line along IH-45. Mr. Kahn noted that because the project was in excess of \$25,000 but less than \$50,000, the District is required to solicit three (3) written bids on the project.

Ms. Divin next discussed the creation of the District's website.

Upon motion duly made by Director Strickland and seconded by Director Stevens, the Board voted unanimously to (1) authorize Ms. Divin to solicit three (3) written bids for the extension of approximately 400-feet of water line along IH-45 and to award the contract to the low bidder in an amount not to exceed \$32,352.48, and (2) authorize Ms. Divin and Ms. Rosenbower to hire a company to create the District's website.

RECREATION REPORT

The Board recognized Ms. Rosenbower, who presented the Recreation Report. Ms. Rosenbower updated the Board on the membership numbers for the Forest Oaks Swim and Racquet Club. Ms. Rosenbower noted that the grand opening celebration for the District's park/lakes is tentatively scheduled for Saturday, September 13, 2008.

Ms. Rosenbower reported on the large swim meet (over 800 participants) to be held at the District's pool on Saturday, June 21, 2008. Ms. Rosenbower requested that the District authorize overtime for the peace officers to assist in traffic/crowd control for the swim meet.

Ms. Rosenbower noted that the District's employees have switched from a bi-monthly pay period to a bi-weekly pay period (every-other Friday) with each pay period ending on the Wednesday preceding the pay day. Ms. Rosenbower explained that the switch was made in order to prevent her having to project hours worked for employees.

The Board then discussed with Ms. Rosenbower the installation of a time clock for use by the District's employees. Ms. Rosenbower recommended the use of ADP for the installation and reporting of the time clock system (not for payroll) at a cost of approximately \$132.25 per month, with an initial set-up fee of \$140.00.

Upon motion duly made by Director Strickland and seconded by Director Dowdy, the Board voted unanimously to (1) approve the Recreation Report, (2) authorize an additional 30 hours of overtime for the District's peace officers, to be used at the discretion of Ms. Rosenbower, to assist in traffic/crowd control for the June 21, 2008 swim meet, and (3) approve the use of ADP for the installation and reporting of the time clock system.

PEACE OFFICER'S REPORT

The Board recognized Mr. Beck, who presented the Peace Officer's Report. Mr. Beck informed the Board that National Night-Out has been moved, for this year only, to the first Tuesday in October (October 7, 2008).

The Board noted that no action was needed in conjunction with the Peace Officer's Report.

ENGINEERING/DEVELOPMENT REPORT

The Board recognized Mr. Davis who presented the Engineering/Development Report.

Parkside Trails

Mr. Davis reminded the Board that he will not approve the plans until the Development and Financing Agreement has been amended and approved by all parties.

Chevron Foodmart Store

Mr. Davis presented to and reviewed with the Board the plans for a new Chevron Foodmart Store and gas station at IH-45 and Cypresswood. Mr. Davis explained that Chevron has requested that the District

waive the \$2500 application fee since they are an existing customer and are just remodeling their existing building. The Board instructed the District's Attorney to look at the Application for Service and Rate Order to determine if an application fee is required.

Advanced Auto Parts ("AAP")

Mr. Davis updated the Board on the construction of AAP. Mr. Davis noted that AAP has requested that the District allow them 8 weeks from the store opening to install the required grease trap and sample well on-site.

Upon motion duly made by Director Strickland and seconded by Director Stevens, the Board voted unanimously to allow AAP 8 weeks from the store opening to install the required grease trap and sample well on-site, subject to the District's Engineer including a provision in the approval letter stating that water service to the AAP site would be terminated if such grease trap and sample well were not installed in the 8-week time period.

Siding /Roof/ Bar Screen For Wastewater Treatment Plant

Mr. Davis reminded the Board that at its meeting on May 29, 2008, the Board awarded the contract for the installation of the automatic bar screen at the wastewater treatment plant to Neil Technical Services, Corp. ("NTS") in the amount of \$312,350.00. Mr. Davis noted that the Notice to Proceed for such project has been given to NTS and the pre-construction meeting has been held with NTS.

Bond Application for Capital Contribution to North Harris County Regional Water Authority ("NHCRWA")

Mr. Davis presented to and reviewed with the Board a draft of the Bond Application that is necessary in order for the District to be able to make a capital contribution to the NHCRWA. Mr. Kahn reminded the Board of the timeline that the District must follow in order to make such capital contribution on or before its due date of October 1, 2008.

Upon motion duly made by Director Strickland and seconded by Director Stevens, the Board voted unanimously to approve the application to the Texas Commission on Environmental Quality, on a 45-day expedited review, necessary in order for the District to be able to make a capital contribution to the NHCRWA.

CONSTRUCTION PROJECTS MANAGER'S REPORT

The Board recognized Mr. Gerczak, who presented to and reviewed with the Board the Construction Projects Manager's Report. Mr. Gerczak updated the Board on the status of the construction of the maintenance barn, the installation of lighting in the park/lakes area, electrical access gates at the rear park entrance, restroom in the park/lakes area, and an entry feature for the rear park entrance.

Upon motion duly made by Director Dowdy and seconded by Director Strickland, the Board voted unanimously to approve the Construction Projects Manager's Report.

ATTORNEY'S REPORT

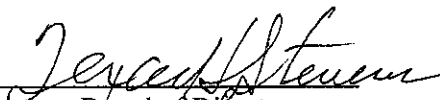
The Board recognized Mr. Kahn, who presented the Attorney's Report.

Resolution on District Expenditures

Mr. Kahn presented to and reviewed with the Board an Amended and Restated Resolution Regarding Payment of Park and Recreational Project Expenses. Upon motion duly made by Director Strickland and seconded by Director Stevens, the Board voted unanimously to approve the Amended and Restated Resolution Regarding Payment of Park and Recreational Project Expenses.

There being no further business to come before the Board, upon motion duly made and seconded, the meeting was adjourned.

APPROVED THIS July 24, 2008


Secretary, Board of Directors